



UNITED STATES MARINE CORPS
HEADQUARTERS BATTALION
TRAINING AND EDUCATION COMMAND
2006 HAWKINS AVENUE
QUANTICO, VIRGINIA 22134

IN REPLY REFER TO
3574
S-3
30 SEP 21

From: Operations Officer, Headquarters Battalion
To: Company Commanders

Subj: ANNUAL RIFLE AND PISTOL TRAINING FOR FISCAL YEAR 2022

Ref: (a) MCO 3574.2L
(b) BnO 3574.2L

1. Per reference (a), Headquarters Battalion (HQ Bn) in coordination with Weapons Training Battalion has established a schedule to administer annual rifle qualification (ARQ) and combat pistol program (CPP) in order to meet Marine Corps annual marksmanship training requirements. The schedule below identifies the detail number, date, and allocations for the seven rifle and seven pistol ranges throughout Fiscal Year 2022 (FY22).

ANNUAL RIFLE QUALIFICATION (ARQ)				
DETAIL	PREPARATORY TRAINING START DATE	FIRING START DATE	ALLOCATIONS	Company
1-22	27 SEPTEMBER 2021	4 OCTOBER 2021	40	HQ
2-22	22 NOVEMBER 2021	29 NOVEMBER 2021	30	MR
3-22	14 MARCH 2022	21 MARCH 2022	40	CD&S
4-22	28 MARCH 2022	4 APRIL 2022	40	HQ
5-22	20 JUNE 2022	27 JUNE 2022	50	MR
6-22	18 JULY 2022	25 JULY 2022	45	CD&S
7-22	8 AUGUST 2022	15 AUGUST 2022	48	HQ
COMBAT PISTOL PROGRAM (CPP)				
DETAIL	PREPARATORY TRAINING START DATE	FIRING START DATE	ALLOCATIONS	Company
1-22	27 SEPTEMBER 2021	4 OCTOBER 2021	110	HQ
2-22	22 NOVEMBER 2021	29 NOVEMBER 2021	100	MR
3-22	14 MARCH 2022	21 MARCH 2022	107	CD&S
4-22	28 MARCH 2022	4 APRIL 2022	115	HQ
5-22	20 JUNE 2022	27 JUNE 2022	110	MR
6-22	18 JULY 2022	25 JULY 2022	111	CD&S
7-22	8 AUGUST 2022	15 AUGUST 2022	115	HQ

2. A detailed Letter of Instruction (LOI) will be released with the Battalion's Annual Training Plan. Fragmentary orders will be released prior to individual ranges.

3. Per reference (b) shooter nominations will be submitted to the Battalion S-3 via the respective company office. Nomination rosters for rifle, pistol, and dual shooters will be due to the Battalion S-3 no later than 1630 eight working days prior to the respective ARQ firing start date. Failure to have rosters submitted on time will result in forfeiture of that company's allocations for that specific range. These allocations will be redistributed to the remaining companies and given one working day to submit rosters utilizing the new allocations.

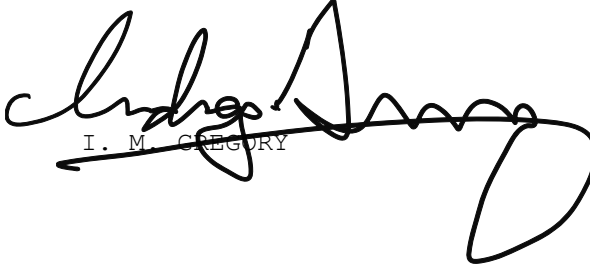
Enclosure (5)

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4. All ranges will include a range brief, one week of preparatory training (grass week), to include performance evaluation checklist testing, followed by one week of live fire training and qualification. The range brief and grass week detailed schedule will be released with the ARQ and CPP fragmentary orders; attendance for both is mandatory. Failure to attend will result in being dropped from the range.

5. Qualification scores will be entered certified into the Marine Corps Training Information Management System (MCTIMS) by the Battalion S-3.

6. The point of contact for this matter is the HQ Bn Training Chief at (703) 784-2555.



I. M. CREGORY